

St Aidan's Church in Wales VA School

Annual Governors' Report to Parents



October 2019

GENERAL INFORMATION

Chairman of Governors Mrs Helen Coleman
52 Elm Park
Crundale
Haverfordwest
Pembrokeshire
SA63 4SL

Clerk to the Governors Kate Evan-Hughes
Director for Children and Schools
County Hall
Haverfordwest
Pembrokeshire
SA61 1TP

The full list of Governors is as follows:

Governor Type	Governor Name	Start Date	End Date
Foundation	Mrs Susan Lewis-James	21/06/2016	20/06/2020
Foundation	Mrs Bea Burn	19/07/2019	18/07/2023
Foundation	Mrs Christine McNamara	29/11/2017	28/11/2021
Foundation	Mrs Janet Waymont	26/09/2016	25/09/2020
Foundation	Mrs Suzanne Evans	29/11/2017	28/11/2021
Foundation	Mrs Jane Rees	19/03/2018	18/03/2022
Foundation	Ms Alison Williams	01/09/2019	31/08/2023
Headteacher	Mrs Sarah James	01/09/2017	
Local Authority	Cllr David Howlett	31/07/2017	30/07/2021
Parent	Mrs Helen Coleman	25/09/2015	24/09/2019
Teacher	Mrs Wendy MacGarvie	11/01/2016	10/01/2020

Chairperson 2018/2019 Mrs H Coleman
Vice-Chairman 2018/2019 Mrs S Lewis-James

Category of School – EM (English Medium)

Financial Details

The individual school budget per pupil for St Aidan's Church in Wales V.A. School in 2019-20 is £4,149. The maximum per pupil in the primary schools in Pembrokeshire is £7095 and the minimum is £3,340. St Aidan's Church in Wales VA School is 16th out of the 53 primary schools in Pembrokeshire in terms of its budget per pupil. (Data has been amended to take into account that one of the schools has since closed)

Financial statement see appendix

Details of Any Gifts to the School

The PTA contributed:

£440 to pay for cost of buses to transport years 1 and 2 to swimming in the summer term

£2000 towards the cost of lap tops and i-pads.

£120 to the cost of buses to the Torch Theatre and swimming for the Year 1 and 2 pupils

£307.60 to purchase Welsh resources

£239 to pay the annual fee for the school app

£200 to purchase rubbish bins for the playground

£400 to classes for classroom resources to be purchased for each class.

£200 to the outdoor leaders for them to purchase a poly tunnel

Details of Travelling and Expenses to Governors

No claims have been made by the Governors.

School Data

Numbers on Roll

Current number of pupils on roll is 65; 5 of these pupils being part time.

Attendance for pupils of compulsory school age

	Attendance	Authorised Absence	Unauthorised Absence
Autumn Term	95.1%	4.2%	0.6%
Spring Term	93.9%	4.3%	1.8%
Summer Term	96.2%	3.0%	0.8%
Whole Year	95%	3.9%	1.0%

The school target for attendance was 96%

As you are aware Pembrokeshire County Council are authorising Penalty Notices for children whose attendance drops below 90% due to unauthorised absences and holidays. The school will continue to request information on pupils' absences, and where deemed necessary will request that a Pupil Support Officer contacts the family.

Staffing

Staffing and Class Information as at September 2018

Administration Officer – Mrs M Hatswell

Clerical Officer – Mrs B Thomas

Caretaker – Mr W Phillips

Cleaner – Mr W Phillips

Class	Teacher	Learning Support Assistants (LSAs)	Time Allocation	Ages	Pupil Numbers
Nursery Class	Mrs J Cole (HLTA)		Every afternoon 1.00 – 3.30 p.m.	3	5
(Class 2 and Class 3)	Miss K Roberts (HLTA) Mrs S James (0.5) Mrs S Thorne (0.5)		2 teachers (each working 0.5) 1 HLTA	3 – 8 years	Reception – 7 Year 1 – 8 Year 2 – 7 Year 3 - 9
(Class 4)	Mrs W MacGarvie	Mrs S Devonald	1 teacher per day plus 1 support staff (9.00 – 3.00 every day)	8 -11 years	Year 4 – 9 Year 5 – 7 Year 6 -14

Support staff work under the direction of the class teacher and their role may also include delivering intervention programmes to individuals or small groups of children throughout the school.

Staff Changes since September 2018

During the year a number of staff finished working at the school.

- Mrs Arnold finished in her roles as admin officer and cleaner. Mrs Melanie Hatswell replaced her as admin officer and Mr W Phillips took on her cleaning duties.
- Mrs Freckleton, Mrs Canton-Jones and Mrs Trick-Walker finished in their roles as LSAs. Mrs Canton-Jones also finished in her other roles as breakfast club supervisor and lunch time supervisor. Mrs Freckleton also finished in her role as lunch time supervisor.
- Miss K Roberts finished as breakfast club supervisor, but continues as an HLTA and lunchtime supervisor. Mrs J Cole has been employed as an HLTA for every afternoon with nursery children.

Staff Training and Continued Professional Development

We have a dedicated staff at St Aidan's Church in Wales VA School who are committed to Continuous Professional Development (CPD). Our training programme is planned carefully to ensure consistent school improvements in line with our School Improvement Plan and professional development of all staff members. All staff undergo an annual appraisal known as Performance Management. This process results in professional objectives set for all staff for the following year.

Action Taken by the Governing Body/School

As a result of Resolutions from the last AGPM

There were no meetings held in 2015, 2016, 2017 or 2018.

School Development Plan (SDP)

Progress against targets set in the school development plan are discussed and monitored on a termly basis at Governing Body Meetings. A copy of the School Development Plan is available on the School App and School website from December 2019.

Progress Achieved by the SDP during 2018-2019

Description/Activity/Priority	Progress
To develop the school as a learning organisation.	<ul style="list-style-type: none">• All teaching staff and regular LSAs in school have attended professional training, throughout the year.• The school has formed a 'triad' with two other schools, Croesgoch School and Cosheston VC.• The Headteachers in the triad have developed a monitoring schedule and conduct shared monitoring. This has made self-evaluation more robust.• The triad has secured shared professional development for staff, providing peer to peer support and collaboration, whilst sharing the cost of training.• Headteachers from the Haverfordwest cluster meet monthly and collaborate to arrange shared professional development for staff.
Develop a skills-rich curriculum to coherently foster the four purposes	Staff:- <ul style="list-style-type: none">• Accessed training on the 4 purposes of the new curriculum.• Audited the curriculum provision against the 4 purposes. Planning has been reviewed to ensure that it links to the 4 purposes. For example, half termly debates with pupils are closely linked to developing ambitious capable learners and ethically informed citizens.• Involved pupils in developing an 'effort ladder' which recognises and reinforces the importance of effort in all work.
Develop Ambitious, Capable Learners who use assessment to drive their own progress	<ul style="list-style-type: none">• All staff and pupils have considered what they think an ambitious capable learner.• All staff attended cluster training with a consultant

	<ul style="list-style-type: none"> • Gareth Coombes to develop their marking and feedback policy, which has been reviewed and ratified by governors. • Staff have reviewed the school's effective feedback policy and how pupils use assessment for learning. Pupils throughout the school have been introduced to '3 B 4 Me' (try again, ask a friend, use the information on displays), this provided them with a structure to consider when they 'are stuck' or challenged and promotes greater independence. • Monitoring by the triad identified that there was consistency in marking; tickled pink and green for growth being used across the school with a set of marking codes. • A learning walk verified that pupils understood the marking and feedback system and identified that pupils need to be provided with sufficient opportunities to improve their work and develop more effective self and peer assessment. • Outdoor leaders continue to lead the development of the outdoor learning environment. • Outdoor learning occurs regularly throughout the school. Pupils in class 4 completed the tasks for the John Muir award. They also organised outdoor activities for rest of school and parents were invited in to attend
<p>To improve pupils' application of higher order mathematical skills across the curriculum and raise standards in spelling.</p>	<ul style="list-style-type: none"> • Scrutiny demonstrates that staff regularly plan for problem solving activities which require the children to apply mathematical concepts. However, very few pupils were able to explain how numeracy is used in real life situations. The school will continue to develop pupils reasoning skills in a range of contexts. • Spelling tests results were analysed according to standardised scores. These standardised scores are banded in 4 categories: ALN, Basic skills, Average ability and MAT. Throughout the year around half of the pupils improved their standardised score band. The gap between MAT readers and spellers has narrowed by 10%. • 17 pupils were involved in intervention groups to support language skills: <ul style="list-style-type: none"> ▪ The majority of these improved their band in spelling and in reading ▪ Most of these pupils were working within or above their end of year target.
<p>Further improve standards in Welsh and the Welsh ethos of the school</p>	<ul style="list-style-type: none"> • Pupils and staff have continued to work on the silver Welsh charter. • Many of pupils in key stage 2 attended Urdd residential trips. • Targets in Welsh for end of the year were mostly achieved.

School Improvement Plan- 2019-2020

This will be presented to the full Governing Body in December 2019.

Summary of Changes to the School Prospectus

The School Prospectus is annually reviewed by the Headteacher and Governing Body. The following changes were made:-

- Information on school
- School vision
- Staffing
- Governing Body Members
- Attendance figure for 2018/19
- Information on school uniform
- Information on payment of school meals
- Information on the curriculum.

The prospectus has been circulated to parents and is available on the school website.

School, Staff and Pupils' Successes and Special Events

St Aidan's is a very busy and exciting place. Our motto of 'Believe and Achieve' is applied to all areas of school life. The pupils are enthusiastic in their participation of many varied events and the strong Christian ethos is clear in the way they enjoy visits to the cathedral and raise funds for various charities.

Distinctiveness of St Aidan's as a Church School

Parish Involvement

- The school has a close relationship with the church and members of St Mary's Church Wiston. We attend a number of services and events throughout the year, these include:
- The Harvest service which was conducted by Canon Rev Roger Jones
- A carol concert, Rev John led the service and this was followed by tea, coffee and cakes at the school.
- One of our pupil's Lacey Coleman participated in the Nine Lessons and Carols service in St Mary's. A big thank you to her for agreeing to do this.
- A Christingle service was led by Rev John at the school on 6th February, parents and members of the community attended.
- A Eucharist and Ashing service was held on 6th February. Rev Mark Griffiths also attended. Rev Griffiths led confirmation classes for pupils in year 6 at the school.
- In March a musical concert was held in the church. This was held to launch the school's involvement in the 'Heritage Project' which has been instigated by the church. The event was well attended by members of the local community, the children sang a variety of songs and we were also entertained by Katie Tamilia, who played the violin for us.
- The Easter service was well attended by parents and members of the local community. Rev John led the service and this was followed by an Easter Bonnet Parade at the school, this was arranged by the PTA.
- The school was invited to display art work in the church over Easter; all children produced art work with the theme of 'Spring Flowers'.
- Leavers' assembly was held initially at the church and then concluded back at school 5 pupils were confirmed in St Mary's church in the summer term.
- The school celebrated the 100th anniversary of the end of WW1. A brief service of prayer and reflection was held in the church, followed by a singing session in the castle. This event was also attended by members of the local community.

Diocese Involvement

- Rev Delyth Richards (the new Diocesan Education Officer) and Mrs Jean Voyle Williams (the former Diocesan Education Officer) visited school in September.
- Classes 3 and 4 visited the Cathedral for International Peace Day and also to look at the science behind some of the psalms.
- Mrs Janet Ingram visited the school to deliver a workshop on St Nicholas to pupils from year 2 to year 6.
- Children from class 4 visited St David's cathedral and spent a thoughtful day with Lat Blaylock, the editor of RE today.
- Children from year 2 to year 6 visited the cathedral for Ascension Day and were involved in creative activities to support the theme of Creation.
- Year 6 pupils attended the cathedral for the annual Pilgrimage

Links with the community

The school has strong links with the local community through its collaborative work with the local church and St David's Cathedral. We continue to benefit from the skills of Mr Huw Bevan, a coach at Clarboston Road football club who takes the weekly football club. Also, Mr Baylis attends weekly to work with MAT pupils on maths activities. We have regular visits from the police liaison officer who attends termly to speak to pupils on a range of issues.

Pupil Voice Groups

We would like to thank our head boy and head girl, and their deputies for their hard work throughout the year, they were a credit to the school and carried out their duties responsibly.

We would also like to thank members of the School Council, Criw Cymraeg, Healthy Living Committees and our outdoor leaders for their hard work over the past year. The Outdoor leaders were particularly instrumental in continuing to develop and improve the outdoor learning environment.

Music and Drama

- Parents and members of the local community were invited to attend both the Foundation Phase and Junior Christmas performances.
- A musical concert was held at St Mary's Church, Wiston.
- Pupils attended the pantomime at The Torch Theatre in December, transport for this was funded by the PTA.

Sport and Physical Education

- Go Sport Target Shooting Club, Carmarthen visited to enable pupils in KS2 to experience target shooting. We received lots of positive feedback from parents.
- Some of the girls attended the Urdd netball tournament in November.
- Some pupils participated in the Urdd swimming gala at Haverfordwest Leisure Centre in November
- A grant secured by the school was used to fund an after school play event. A number of sporting clubs and other organisations attended the event and provided the children with a number of experiences; e.g. circus skills, football, cricket, disability bikes, making healthy snacks and setting a camp fire and cooking popcorn.

- A group of pupils participated in the Oakwood cross country event. All tried their best and performed well as there were large numbers competing at each year group.

Other Successes and Special Events

- Evie O’Sullivan and Sara Jones, both in year 5, represented the school in the Pembrokeshire girls’ football team.
- Eira Adam-Jones and Callie Adam-Jones both represented the school in the Rotary gymnastics competition in Pembrokeshire. Due to their success they went on to the next round of the competition in Cardiff, where Eira won 3 silver medals in her competition and finished 2nd overall and Callie won 3 gold medals and finished 1st overall.
- Matilda Furlong was selected for the Welsh tumbling squad. This requires her to travel to Birmingham to attend training camps.
- Katie Tamilya competed in Narberth in the Urdd Eisteddfod and then went on to the next round in Fishguard, where she came 3rd.
- Georgie Evans is in the elite squad of Llanelli gymnastics club. She has competed for and represented West Wales and achieved numerous medals. She is currently ranked 9th in Regional grade 4 in West Wales and was invited to attend an elite training centre for young gymnasts in Portugal.
- Class 3 attended a residential at LLangrannog. The children thoroughly enjoyed the visit and participating in a number of challenging physical activities. Class 4 attended a residential at the Urdd Centre at Cardiff. Both visits provided pupils with the opportunity of practicing their Welsh. Thank you to the all staff who gave up their time voluntarily to supervise the children during their stay.
- During the year pupils’ held many events to support local and National charities. Donations of food for Harvest were distributed to PATCH. £24.02 was raised for Jeans for Genes, £126.60 was raised from a coffee afternoon for MacMillan Cancer Research, £41.20 was raised for Show Racism the Red Card and £57.35 was raised for Children in Need. For many of these events the school council organised activities.

Organisation and Policies

During the academic year 2018/19 the following policies/documents were discussed, amended, if appropriate, and ratified by the Governing Body.

- Additional Learning Needs
- Admissions
- Attendance
- Business Continuity
- Charges and Remissions
- Complaints
- Disability Equality Duty
- E-Safety
- Effective Feedback
- Effective Management of School Workforce
- Data Protection
- Grievance
- Health and Safety
- Healthcare Needs

- Intimate Care
- Learning
- Lockdown
- Managing staff in schools: Counselling and Disciplinary Procedures
- Redundancy & Redeployment
- Safeguarding Policy
- School Improvement Plan
- Self-Evaluation Report
- Strategic Equality Plan
- Teachers' Pay
- Whistleblowing

During the school year, the school in collaboration with the triad, has been working towards the introduction of the new curriculum 2022. This has included training for staff and a review of curriculum provision and practices.

Terms, Dates and Sessions

Term	Begin	End	Mid-term break		Begin	End	School days
			Begin	End			
Autumn 2019	Mon 2 Sep 2019	Fri 25 Oct 2019	Mon 28 Oct 2019	Fri 1 Nov 2019	Mon 4 Nov 2019	Fri 20 Dec 2019	74
Spring 2020	Mon 6 Jan 2020	Fri 14 Feb 2020	Mon 17 Feb 2020	Fri 21 Feb 2020	Mon 24 Feb 2020	Fri 3 Apr 2020	60
Summer 2020	Mon 20 Apr 2020	Fri 22 May 2020	Mon 25 May 2020	Fri 29 May 2020	Mon 1 June 2020	Mon 20 Jul 2020	59
Plus designated staff training closure days Mon 2 Sep 2019 and Mon 20 Jul 2020							2
TOTAL							195

Additional Learning Needs

The school has an additional learning needs policy. It is our aim to involve parents fully in this process and staff meet with parents termly to ensure their views on their child's progress and future action are fully considered. A copy of the ALN Policy can be provided on request from Mrs James or Mrs Hatswell. Appropriate support is deployed through the early identification of needs and effective development of interventional strategies. Parents are informed termly through regular meetings with the staff regarding provision.

Mrs MacGarvie is currently the Additional Learning Needs Coordinator and oversees the Additional Learning Needs register. Currently the school has 9% of pupils on the ALN register.

Throughout the course of the year the school receives visits from ALN professionals who offer advice and support in relation to pupils on a range of issues.

Standards

The school was categorised by the Welsh Government as a 'yellow' school.

More Able and Talented (MAT) pupils

We continue to provide for the MAT pupils identified at St Aidan's Church in Wales VA School. Differentiated activities appropriate to the abilities are provided during the lesson to ensure that they were challenged. Where appropriate pupils will work with the year group above and this can involve working in a different class for language and/or maths.

Basic Skills Provision

The definition of Basic Skills is 'the ability to read, write and speak in English and use mathematics at a level necessary to function and progress at work and in society in general'. For this reason St Aidan's Church in Wales VA School has continued the commitment to raise standards of basic skills of all pupils. This provision is being delivered by support staff within the school under the guidance of Mrs W MacGarvie.

Pupils with Disabilities

At St Aidan's Church in Wales VA School we endeavour to ensure all pupils have access to the curriculum. The school has produced a Disability Access Plan which has been used to improve the facilities and access to the school. St Aidan's is an inclusive school, all admissions are in line with our Admissions Policy.

Exclusions

There have been no exclusions for the year 2018/2019.

Racial Incidents

There have been no racial incidents in the academic year 2018/2019.

End of Phase Comparative Information

Foundation Phase Outcomes

When considering data for the cohort it should be considered that the cohort consisted of 9 pupils, so 1 pupil equated to 11.1%.

77.8% of pupils achieved the Foundation Phase Indicator

77.8% pupils achieved outcome 5+ in Mathematical Development, Language and PSD.

55.6% of pupils achieved outcome 6 in Language

11.1% of pupils achieved outcome 6 in Mathematical Development

66.7% of pupils achieved outcome 6 in PSD.

Key Stage 2 Levels

When considering the data for the cohort it should be considered that the cohort consisted of 8 pupils, so 1 pupil equated to 12.5%.

87.5% of pupils achieved the Core Subject Indicator

87.5% of pupils achieved level 4+ in English, Maths and Science

50% of pupils achieved level 5 in English and Maths

62.5% of pupils achieved level 5 in Science

National Testing

Pupils from year 2 to year 6 undertook National Tests and these results were shared with parents.

Emergency Planning, Health & Safety

Emergency Planning and Fire Safety

Our emergency procedures are embedded and understood by all staff although we are always looking at ways to improve our emergency planning and procedures. New staff and work experience students are briefed on our procedures as part of the induction process. Fire notices are clearly displayed in all areas within the school. OCON have visited the school several times to carry out fire safety and maintenance work. Fire alarm call points are tested weekly by the caretaker and recorded in the fire log. Regular fire drills have been carried out successfully every term throughout the year and reported to the Governing Body. In the case of an evacuation of the school St Mary's church in Wiston will be used as an alternative location.

Health & Safety

At St Aidan's Church in Wales VA the Governing Body meet termly to discuss all health and safety matters. Health and safety risk assessments have been completed in and outside the school following guidelines. Any risks have been identified and appropriately minimised.

A number of repairs have been completed around the school this year to ensure the continued health and safety of the pupils, staff and visitors:-

A new flat roof has been put on the school (funded by the diocese)

The school intruder alarm has been updated

Fencing has been erected around the external boundaries

Security lighting has been erected on the kitchen side of the school.

Premises Development

The school buildings and premises are regularly reviewed by staff and governors, who then address any issues with the local authority and the diocese as necessary.

School Visits

Risks assessments are carried out on all school trips and visits in line with PCC guidance and at all other times when deemed necessary. There are specific guidelines provided by the LA and we ensure that we follow these at all times.

Conclusion

The Governing Body of St Aidan's Church in Wales VA would like to thank the pupils, staff, parents and members of the local community for their support and valuable contributions throughout the year to help create such a busy, thriving and successful school. The children will always be our complete focus, they are our greatest pride.

Thank you for taking the time to read this annual report. If you would like a Welsh version please contact the School Office and this can be arranged.

Targets

Please remember that we have small cohorts and in the current year 2 one pupil equates to 14.3% and in the current year 6 one pupil equates to 7.1%.

Targets for Foundation Phase

Percentage of children achieving Outcome 5 at the end of Foundation Phase

Subject	Target 2020	Target 2021
Personal and Social Development, Well-being and Cultural Diversity	100%	100%
Language, Literacy and Communication Skills	85.7%	100%
Mathematical Development	100%	100%

Targets for Key Stage 2

Percentage of children achieving Level 4 at the end of Key Stage 2

Key Stage 2	Target 2020	Target 2021	Target 2022
English	100%	100%	87.5%
Maths	100%	100%	87.5%
Science	100%	100%	87.5%
Welsh Second Language	100%	100%	87.5%
Core Subject Indicator	100%	100%	87.5%

Attendance

	2016-17	2017-18	2018-2019
Attendance	95.4	96.01%	95%
Authorised Absence	3.60	3.47%	3.9%
Unauthorised Absence	0.98	0.52%	1.0%
Number of pupils with Persistent Absence (below 80%)	1	0	1

Glossary of Terms

SDP	School Development Plan
LA	Local Authority
PLCs	Professional Learning Communities
LSA	Learning Support Assistant
MAT	More Able and Talented
SMT	Senior Management Team
FSM	Free School Meals
ALNCo	Additional Learning Needs Co-ordinator
PDG	Pupil Deprivation Grant
DCF	Digital Competency Framework
CCAT	Child Care Assessment Team
TAF	Team Around the Family