

ST AIDAN'S CHURCH IN WALES V.A. SCHOOL

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Headteacher: Mrs. S. James

St Aidan's is a place where God's love surrounds everyone; where pupils work together and are challenged to meet their goals because they 'Believe and Achieve'.

Dear Parents,

Re: Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.
The parents of at least 10% of the school's registered pupils/ 30 registered pupils (whichever is lower) will need to sign the petition. I can provide guidance, if requested, on how a paper or electronic petition can be raised. Please do not start a petition without receiving this guidance.
2. The meeting must be called to discuss matters which affect the school
The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.
3. A maximum of 3 meetings can be held during the school year
The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.
4. There must be at least 25 school days left in the school year
The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils.

Any petition requesting a meeting with this school's governing body should be sent to the Chair of the Governing Body at the school's address.

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://gov.wales/docs/dcells/publications/130503-statutory-guidance-parents-meetings-en-v2.pdf>

Annwyl Rieni,

Ynghylch: Eich hawl i ofyn am gyfarfod â Chorff Llywodraethu yr ysgol

Roedd Deddf Safonau a Threfniadaeth Ysgolion (Cymru) 2013 (y Ddeddf) yn dileu'r gofyniad i gyrff llywodraethu ysgolion gynnal cyfarfod blynyddol â rhieni. Yn lle hynny, cyflwynwyd trefniadau newydd i alluogi rhieni i wneud cais am hyd at 3 chyfarfod mewn unrhyw flwyddyn ysgol â chorff llywodraethu, am faterion sy'n peri pryder iddynt. Os bydd rhieni'n dymuno defnyddio eu hawliau o dan y Ddeddf i gynnal cyfarfod, bydd angen bodloni 4 amod:

1. Bydd angen i rieni lunio deiseb o blaid cynnal cyfarfod
Bydd angen i rieni o leiaf 10% o ddisgyblion cofrestredig yr ysgol/30 o ddisgyblion cofrestredig (pa un bynnag yw'r isaf) lofnodi'r ddeiseb. Gallaf ddarparu canllawiau, os gofynnid am hynny, ar sut i lunio deiseb bapur neu electronig. Peidiwch â dechrau deiseb heb gael y canllawiau hyn.
2. Rhaid galw'r cyfarfod i drafod materion sy'n effeithio ar yr ysgol
Ni ellir galw'r cyfarfod i drafod materion er enghraifft cynnydd disgyblion unigol, neu i wneud cwyn yn erbyn aelod o staff yr ysgol neu'r corff llywodraethu.
3. Gall uchafswm o 3 chyfarfod gael eu cynnal yn ystod y flwyddyn ysgol
Mae'r gyfraith yn caniatáu i rieni ddefnyddio eu hawliau i wneud cais am hyd at 3 chyfarfod â chorff llywodraethu ysgol yn ystod y flwyddyn ysgol.
4. Rhaid bod o leiaf 25 o ddiwrnodau ysgol ar ôl yn y flwyddyn ysgol
Mae'r gyfraith yn ei gwneud yn amod bod o leiaf 25 o ddiwrnodau ysgol ar ôl yn y flwyddyn ysgol pan ddaw'r ddeiseb i law fel y gellir cynnal y cyfarfod. Mae "diwrnod ysgol" yn golygu diwrnod pan fydd yr ysgol ar agor i ddisgyblion.

Dylid anfon unrhyw ddeiseb sy'n gwneud cais am gyfarfod â chorff llywodraethu yr ysgol hon at Gadeirydd y Corff Llywodraethu yng nghyfeiriad yr ysgol.

Mae rhagor o gyngor ar sut y gall rhieni fynd ati i ofyn am gyfarfod â chorff llywodraethu ar gael ar wefan Llywodraeth Cymru, yma:
<http://gov.wales/docs/dcells/publications/130503-statutory-guidance-parents-meetings-cy-v2.pdf>